



# WELLPARK

Leading Natural Therapies

## ENROLMENT FORM 2010

### WHAT TO DO

1. Complete 'Part 1: Information About You' of the Enrolment Form.
2. Read 'Part 2: Terms & Conditions' carefully before signing. Please be aware that this document is a contract between you and Wellpark College.
3. Return your completed Enrolment Form with the supporting documents to Wellpark College  
by email: info@wellpark.co.nz or  
by fax on 376 4307 or  
by post PO Box 78-229 Grey Lynn, Auckland or  
deliver it by hand to the college at 6 Francis Street, Grey Lynn, Auckland.

Attach 2 Photos Here

All sections of this form must be completed, and your application fee paid, in order for your enrolment to be considered.

**Please complete this section:**

### PART 1: INFORMATION ABOUT YOU

#### Personal Details

Family Name:																																				
First Name(s):			Preferred First Name:																																	
Preferred Title:	<input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify) _____																																			
Date of Birth:	<input type="text"/> Day <input type="text"/> Month <input type="text"/> Year	Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male																																		
Number and Street Name:	Suburb:	City:																																		
Postal Address (if different):	Code:		Country:																																	
Telephone:	Mobile:	Email:																																		
Emergency Contact Name:	Relationship to you:	Tel:																																		
Your Citizenship:	<input type="checkbox"/> NZ Citizen <input type="checkbox"/> NZ Permanent Resident <input type="checkbox"/> Australian Citizen living in NZ International Student (please state country of citizenship) _____																																			
Your Ethnicity:	<table border="0"> <tr> <td><input type="checkbox"/> 111 NZ European/Pakeha</td> <td><input type="checkbox"/> 211 NZ Maori</td> <td><input type="checkbox"/> 411 Filipino</td> </tr> <tr> <td><input type="checkbox"/> 121 British</td> <td><input type="checkbox"/> 311 Samoan</td> <td><input type="checkbox"/> 412 Cambodian</td> </tr> <tr> <td><input type="checkbox"/> 122 Dutch</td> <td><input type="checkbox"/> 321 Cook Island Maori</td> <td><input type="checkbox"/> 413 Vietnamese</td> </tr> <tr> <td><input type="checkbox"/> 123 Greek</td> <td><input type="checkbox"/> 331 Tongan</td> <td><input type="checkbox"/> 414 Other Southeast Asian</td> </tr> <tr> <td><input type="checkbox"/> 124 Polish</td> <td><input type="checkbox"/> 341 Niuean</td> <td><input type="checkbox"/> 421 Chinese</td> </tr> <tr> <td><input type="checkbox"/> 125 South Slav</td> <td><input type="checkbox"/> 351 Tokelauen</td> <td><input type="checkbox"/> 431 Indian</td> </tr> <tr> <td><input type="checkbox"/> 126 Italian</td> <td><input type="checkbox"/> 361 Fijian</td> <td><input type="checkbox"/> 441 Sri Lankan</td> </tr> <tr> <td><input type="checkbox"/> 127 German</td> <td><input type="checkbox"/> 371 Other Pacific Island</td> <td><input type="checkbox"/> 442 Japanese</td> </tr> <tr> <td><input type="checkbox"/> 128 Australian</td> <td><input type="checkbox"/> 511 Middle East</td> <td><input type="checkbox"/> 444 Other Asian</td> </tr> <tr> <td><input type="checkbox"/> 129 Other European</td> <td><input type="checkbox"/> 521 Latin American</td> <td><input type="checkbox"/> 531 African</td> </tr> <tr> <td><input type="checkbox"/> 611 Other</td> <td colspan="2">If New Zealand Maori, what is the name of your Iwi? _____</td> </tr> </table>			<input type="checkbox"/> 111 NZ European/Pakeha	<input type="checkbox"/> 211 NZ Maori	<input type="checkbox"/> 411 Filipino	<input type="checkbox"/> 121 British	<input type="checkbox"/> 311 Samoan	<input type="checkbox"/> 412 Cambodian	<input type="checkbox"/> 122 Dutch	<input type="checkbox"/> 321 Cook Island Maori	<input type="checkbox"/> 413 Vietnamese	<input type="checkbox"/> 123 Greek	<input type="checkbox"/> 331 Tongan	<input type="checkbox"/> 414 Other Southeast Asian	<input type="checkbox"/> 124 Polish	<input type="checkbox"/> 341 Niuean	<input type="checkbox"/> 421 Chinese	<input type="checkbox"/> 125 South Slav	<input type="checkbox"/> 351 Tokelauen	<input type="checkbox"/> 431 Indian	<input type="checkbox"/> 126 Italian	<input type="checkbox"/> 361 Fijian	<input type="checkbox"/> 441 Sri Lankan	<input type="checkbox"/> 127 German	<input type="checkbox"/> 371 Other Pacific Island	<input type="checkbox"/> 442 Japanese	<input type="checkbox"/> 128 Australian	<input type="checkbox"/> 511 Middle East	<input type="checkbox"/> 444 Other Asian	<input type="checkbox"/> 129 Other European	<input type="checkbox"/> 521 Latin American	<input type="checkbox"/> 531 African	<input type="checkbox"/> 611 Other	If New Zealand Maori, what is the name of your Iwi? _____	
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## Academic and Vocational Information

What was your main activity or occupation in New Zealand as at 1 October 2009. Tick one box only.

<input type="checkbox"/> 01 Secondary School Student	<input type="checkbox"/> 03 Wage or Salary Worker	<input type="checkbox"/> 02 Non-Employed or Beneficiary (excl Retired)
<input type="checkbox"/> 09 Overseas (Irrespective of Occupation)	<input type="checkbox"/> 04 Self-Employed	<input type="checkbox"/> 05 University Student
<input type="checkbox"/> 06 Polytechnic Student	<input type="checkbox"/> 08 House-Person/Retired	<input type="checkbox"/> 07 College of Education Student
<input type="checkbox"/> 11 Private Training Establishment	<input type="checkbox"/> 12 Wanganga Student	<input type="checkbox"/> Overseas (Irrespective of Occupation)
<input type="checkbox"/> 99 Other (Specify) _____		

### Secondary School

What was the name of the last secondary school you attended? (State overseas if applicable, specifying which country and city)

When was your last year at secondary school?

What is the highest academic qualification you gained from secondary school? Tick only one box

<input type="checkbox"/>	00 No formal secondary school qualification
<input type="checkbox"/>	11 14 or more credits at any level
<input type="checkbox"/>	12 NCEA level 1 or School Certificate
<input type="checkbox"/>	13 NCEA level 2 or 6th Form Certificate
<input type="checkbox"/>	14 University Entrance
<input type="checkbox"/>	15 NCEA level 3 or Bursary or Scholarship
<input type="checkbox"/>	09 Overseas Qualification (includes International Baccalaureate and Cambridge Exams). Please specify. _____
<input type="checkbox"/>	99 Other (please specify) _____
<input type="checkbox"/>	98 Not known

National Student Number:

(If you know your NSN, please enter it here)

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### Tertiary Education

In what year did you first study at a tertiary level? (If this is the first year in tertiary education, write 2009)

What is the highest tertiary level qualification you have gained at tertiary level?

### Health

Please note that the information you supply in this section is confidential.

Do you live with the effects of significant injury, long-term illness or other disability?

Yes  No

If yes, what is the nature of your disability?

Are you presently under the care of a physician, therapist or on medication of any kind?

Yes  No

If yes, please specify:

Are there any factors which might adversely affect your learning at the college?

Yes  No

If so, please specify:

### TO BE SIGNED:

**Health declaration:** I declare that to the best of my knowledge I have no communicable diseases (e.g. HIV, hepatitis) or physical or psychological impairments that will affect my ability to undertake study and/or practice natural therapies. I further declare that I will notify the college should I contract such an illness during my course of study.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_



# PATHWAY TO COMPLETION DECLARATION

**All students who are enrolling in Wellpark College in 2010 are required to sign the Pathway to Completion Agreement.**

The Pathways to Completion Agreement is an undertaking by students enrolled at Wellpark College and the management of Wellpark College of Natural Therapies that all students will complete the qualification in which they have enrolled within the time frame stated in the college's 2010 Prospectus.

**Student** I ..... (student name) have read, understand and agree to abide by the terms and conditions in this Pathway to Completion Agreement.

Signed ..... Dated .....

## Re-enrolment after an absence from Study

If you do not attend Wellpark College for more than 2 Semesters, you will need to prove your current competency within your programme of study before your re-enrolment can be accepted. This may require you to pass a challenge test and/or to undertake further study including re-taking courses previously passed in order to bring your knowledge and skills up to the level required, at the discretion of the Head of Faculty. Charges will be made in accordance with those stipulated on the Recognition of Current Competency Form available at Reception.

## General

How did you hear about the College?

- Website  
 Yellow Pages  
 Flyer  
 Other (please specify)

- Careers Expo  
 Newspaper  
 Magazine

- Family/Friends  
 Health Food Shop  
 Natural Therapy Clinic

## Financial

Are you applying for a student loan?

Yes  No

Are you applying for a scholarship?

Yes  No

Please provide your IRD number if known

-  -

I will pay my tuition fees by:  Cheque  Cash  Eftpos  Credit Card  Student Loan  \* Employer

Please Charge:  Visa  Mastercard

Name of Cardholder: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_

Payment Amount: \$NZ \_\_\_\_\_ Date: \_\_\_\_\_

Number:  -  -  -  Expiry Date:  /

\* NOTE: If you are not personally paying for your fees give the name and address of the person/organisation to be invoiced. Please attach written confirmation that fees will be paid on your behalf.

Name: \_\_\_\_\_ Address: \_\_\_\_\_

## TO BE SIGNED:

### Declaration

Please tick the following and sign

- I declare that to the best of my knowledge the information supplied on and with this enrolment form is true and complete
- I agree to abide by the conditions and consent to the release of personal information as described within the Terms and Conditions section of this form.
- I have read and accept the statements on privacy and refund of fees
- I undertake to make prompt payment of fees as notified on the invoice
- I understand that my application will not be processed if I have not signed this declaration and provided the necessary support documents.

I make this solemn declaration conscientiously believing the same to be true by virtue of the Oaths and Declaration Act 1957.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PART 2: TERMS AND CONDITIONS

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### Privacy

Wellpark College collects and stores information about you from this form as required by educational and government agencies. The College is also required to release this information to such agencies. When you sign this Enrolment Form you give Wellpark College permission to release this information about you on the understanding that the College will observe the general conditions governing the release of information, as set out in the Privacy Act 1993. You also give permission to other agencies holding the source of information on this form to release it to Wellpark College if so requested.

### Full-Time And Part-Time Studies

Wellpark College will give priority to students wishing to undergo a full-time program of studies. If you wish to change your mode of study from full-time to part-time during the program, re-enrolment for a place in your chosen program of studies during the following academic year will not necessarily be guaranteed.

## FEE POLICIES AND PROCEDURES

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### Payment of Fees

Once we have received and accepted your completed Enrolment Form, you will receive an invoice and an Enrolment Acceptance Form. Your invoice must be paid in full within eight (8) calendar days of being received and prior to the start of your programme of study\*.

You will be formally enrolled once the Enrolment Acceptance Form has been signed and returned to Wellpark College. If the Enrolment Acceptance Form is not signed and returned prior to 1st February 2010, the College may consider that you have withdrawn your Enrolment application and your application may be cancelled if there is a waiting list for your programme of study.

### Fee Protection

Wellpark College has an arrangement in place with the Public Trust for protection of student fees. This will cover you for the length of your programme of study and it ensures that you will receive a refund of fees for your unused tuition period of study if the College is unable to continue to offer your programme of study.

Please direct any questions you may have to Wellpark College Student Liaison.

### Exam Fees *(Diploma of Therapeutic Massage Students Only)*

Students enrolled in the Diploma of Therapeutic Massage Remedial Therapies are required to pay an exam fee of \$250 when they enrol for their final practical exam which takes place at the end of their programme.

### Resit and Marking Fees

Resit fees of \$40 apply where students are required to re-sit a theory exam. The schedule of fees for practical resits is included in the Student Handbook.

### Withdrawal and Refund of Fees

If you wish to withdraw **PRIOR** to the start of your \*programme of study, you will be required to pay an administrative fee of \$50 per withdrawn course up to a maximum of \$200. If you wish to withdraw **AFTER** the start of a programme of study, you must apply in writing to the Student Liaison Officer at Wellpark College.

- If you withdraw within eight (8) calendar days after the start of the programme in which you have enrolled, you are entitled to a full refund of tuition fees less a 10% administration fee or \$500, whichever is less. Please note: you have eight (8) calendar days to withdraw and receive a refund after the start of the first day of your **entire** enrolment period for which you are enrolled (this includes Semester 2 courses enrolled in prior to the start of Semester 1).
- If you withdraw after eight (8) calendar days from the start of the programme of study in which you have enrolled, no refunds can be made.

### Deferrals

Deferral of study will be made only in exceptional circumstances as set out in the Student Handbook. If you wish to apply to defer your study to a later date, you need to apply in writing to Student Liaison. If your application is approved, you will have to re-enrol within 12 months and abide by any faculty requirements for your re-enrolment, including any additional pre-requisites. As deferrals are not recognised under MOE guidelines, they will be treated as withdrawals for statistical and funding purposes. A deferral fee of \$50 applies.

### Course Cancellations

If the College has to cancel a course for whatever reason, you will be refunded the weeks of unused tuition.

### First Aid Certificate

Students are required to complete a recognised workplace First Aid Certificate as part of their Wellpark course of study. For this, students should enrol in a course run by an approved first aid provider. Typical fees for first aid training are \$200 + GST and should be paid directly to the provider.

## STUDY COSTS

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### Books and Materials

In addition to tuition costs, students are required to buy books and materials. These typically range from \$400-\$1000 for the first year. Details on books and materials are provided to students upon completion of enrolment.

All required books are available from the College bookshop where they can often be purchased at below retail price or from specialised bookshops.

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\* A programme of study is defined as any course or courses that you enroll in at **any one time**. If you enrol in additional courses during the year, these constitute a separate programme of study.

## Loans and Allowances

If you are a domestic student, you may qualify for a government tuition subsidy. Studylink handles all matters to do with loans and allowances for students. It is essential that you contact them directly at your time of enrolment. All application forms are available from the Studylink website [www.studylink.govt.nz](http://www.studylink.govt.nz) or phone 0800 88 99 00.

If you are a full-time student (0.8 EFTS or more), you are able to apply for both a student loan and student allowance. If you are studying part-time (at least 0.25 EFTS), you may be eligible for a student loan but not for an allowance.

Once you have sent your application to Studylink, you will get a receipt showing it has been received. You should keep this. If your application is pre-approved by Studylink, they will send a Verification of Study (VOS) request to Wellpark College. Once this is confirmed by the College, Studylink will re-assess your application and, if all the information is confirmed as correct, your application will be approved and your fees paid.

## International Students

You must meet the full fee requirements of your programme as outlined in the Programme Fees and Related Costs schedule on the back cover of this form.

## 2010 CALENDAR

Student Orientation	18 February
Learning to Learn	19, 23 or 27 February
Semester 1 Start Date	22 February
Mid-Term Break	26 April – 2 May
Semester 1 End Date	4 July
Semester Break	5 July – 25 July
Student Orientation	22 July
Semester 2 Start Date	26 July
Mid-Term Break	27 September – 3 October
Semester 2 End Date	5 December

## DOCUMENT CHECK:

Please check the following as to the documents to provide with this application.

All students MUST provide the following:

- 2 passport size photographs (these can be taken at Reception at Wellpark)
- Copy of Birth Certificate / Passport verified by JP or solicitor. Alternatively, you can bring an original of one of these documents to Wellpark for verification
- Letter stating why you wish to pursue this qualification

### Domestic Students

Please provide ANY of the following if they apply:

- Confirmation of fee payment arrangement by employer/other organisation
- Application for Credit Transfer/Recognition of Current Competency
- Verified copy of NCEA Level 2 (domestic students under 18 only)

### International Students

- A verified photocopy of your English language exam results to show language entry criteria are met

Once your application has been accepted you must provide the following before you can start your programme study.

- Proof of current medical/travel insurance
- A verified photocopy of your current student visa/permit
- Application for Credit Transfer/Recognition of Current Competency (if applicable)

### Official Use for Questionnaire: Coding

HCL	=	High Computer Literacy - Capable
CL	=	Computer Literate - Capable
LCL	=	Low Computer Literacy - only one online course at a time
NCL	=	Not Computer Literate - online courses not recommended

### Q3

First five ticked	=	preferable in order to complete an online course	=	HCL
First three ticked	=	capable of completing an online course	=	CL
Any less	=	LCL only	=	only one online course at a time
Non ticked	=	online courses not recommended		

HID	=	High level of learner independence	=	capable
MID	=	Medium level of learner independence	=	capable
LID	=	Low level of learner independence	=	maximum one online course at a time
D	=	Dependent learner	=	online learning not advised unless high levels of computer literacy

# NEW ENTRANT ONLINE QUESTIONNAIRE

Please answer the following questions so that we can help you decide the best pathway of study in order to provide you with quality learning.

FOR OFFICE USE

## COMPUTER USAGE

1. How often do you use a computer?

- Everyday  
 Several times a week  
 Once a week  
 Twice a week  
 Rarely  
 Never

HCL  
 HL  
 CL  
 LCL  
 LCL  
 NCL

2. What do you use a computer for?

- For everything: work (includes study) and personal use  
 For most things: mostly for work (includes study) and some personal use  
 For some things: mostly personal use  
 For the occasional need  
 Only if I am really required to  
 Never

HCL  
 CL  
 CL  
 LCL  
 LCL  
 NCL

3. What programmes do you use?

- Word processing, e.g. producing assignments, letters  
 E-mailing  
 World Wide Web for information searching, e.g. Google  
 Study  
 Libraries or databases, e.g. Endnote  
 Data processing, e.g. accounts  
 Presentations, e.g. PowerPoint  
 Video calling, e.g. Skype, msn or Yahoo messenger  
 Chat rooms, e.g. Skype, MSN, Yhoo  
 Gaming PC  
 Gaming online  
 Media: music, movies  
 Digital photos  
 Other

4. What level of study have you achieved previously?

- Didn't complete high school  
 High school graduate  
 Level of study achieved in adult education and training:  
 Certificate level  
 Diploma  
 Degree level  
 Post graduate  
 Masters  
 Doctorate

D  
 ID  
  
 LID  
 ID  
 ID  
 HID  
 HID  
 HID

5. How long ago did you attend formal study?

- 15 years and over  
 10 years to 15 years  
 5 years to 10 years  
 1 year to 5 years

D  
 D  
 MD  
 ID

6. If offered the choice which would you prefer?

- Face to face learning environment**  
 Where all components of the course are delivered by the lecturer. Requires full class attendance, with some self-directed study.
- Study is mostly self-directed**  
 Blended learning environment where there is some face-to-face contact and online components in the course.
- Online Learning Environment**  
 Where all components of the course are delivered online using technology and/or the Internet. Students are not required to attend face-to-face classes. Tutor becomes a facilitator or guide of the learning process.

Skill Requirements  
 LID + LCL  
  
 MID + CL  
  
 HID + HCL



## WELLPARK

Leading Natural Therapies

### 2010 PROGRAMME FEES

#### FULL TIME FEES

	Study Period	Approx Hrs Per Annum	Domestic Fees NZ\$ Per Annum	International Fees NZ\$ Per Annum
<b>AROMATHERAPY</b>				
Certificate of Relaxation Massage ( <i>Aromatherapy</i> )	6 Months	360	2,365	5,780
Diploma of Aromatherapy	1 Year	720	4,615	11,500
<b>AYURVEDA</b>				
Diploma of Ayurvedic Lifestyle Management (Year 1)	1 Year	720	4,700	11,500
Diploma of Ayurvedic Medicine (Year 3)	1 Year	720	4,585	11,500
<b>HERBAL MEDICINE</b>				
Diploma of Herbal Medicine (Year 1)	3 Years	720	4,255*	11,500**
Diploma of Herbal Medicine (Year 2)		720	4,790	11,500
Diploma of Herbal Medicine (Year 3)		720	4,675	11,500
<b>MASSAGE</b>				
Certificate of Relaxation Massage ( <i>Specialised Therapies</i> )	6 Months	360	2,365	5,780
Diploma of Therapeutic Massage and Remedial Therapies	Final 12 Months	720	4,585	11,500
Massage Practical Exam			250	250
<b>NATUROPATHY DEGREE</b>				
Bachelor of Naturopathy (Year 1)	3 Years	720	4,255*	12,500**
<b>NATUROPATHY DIPLOMA</b>				
Diploma of Naturopathy (Year 2)	3 Years	720	4,790	11,500
Diploma of Naturopathy (Year 3)		720	4,675	11,500
<b>NUTRITION</b>				
Diploma of Nutrition (Year 1)	2 Years	720	4,760	11,500
Diploma of Nutrition (Year 2)		720	4,990	11,500
<b>YOGA</b>				
Diploma of Yoga	1 Year	720	4,615	11,500
Diploma of Yoga Therapy	1 Year	720	4,645	11,500

\* The Domestic Course Fees for this programme do not include 'Medical Humanities 2' through Unitec.

\*\* These fees include 'Medical Humanities 2' through Unitec.

Full-time fees apply to students enrolled in a full-time Diploma or Certificate. Full-time students must be enrolled to a minimum of 0.8 EFTS. Domestic fees apply to New Zealand Citizens, New Zealand Permanent Residents and Australian Citizens or Permanent Residents, living in New Zealand. All other students are considered international.

#### PART-TIME FEES

Part-time fees apply to students enrolled in a Certificate or Diploma qualification totalling less than 0.8 EFTS. The fees are listed by individual courses in the relevant qualification handouts. Please ask Student Liaison for further details.

[www.wellpark.co.nz](http://www.wellpark.co.nz)

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